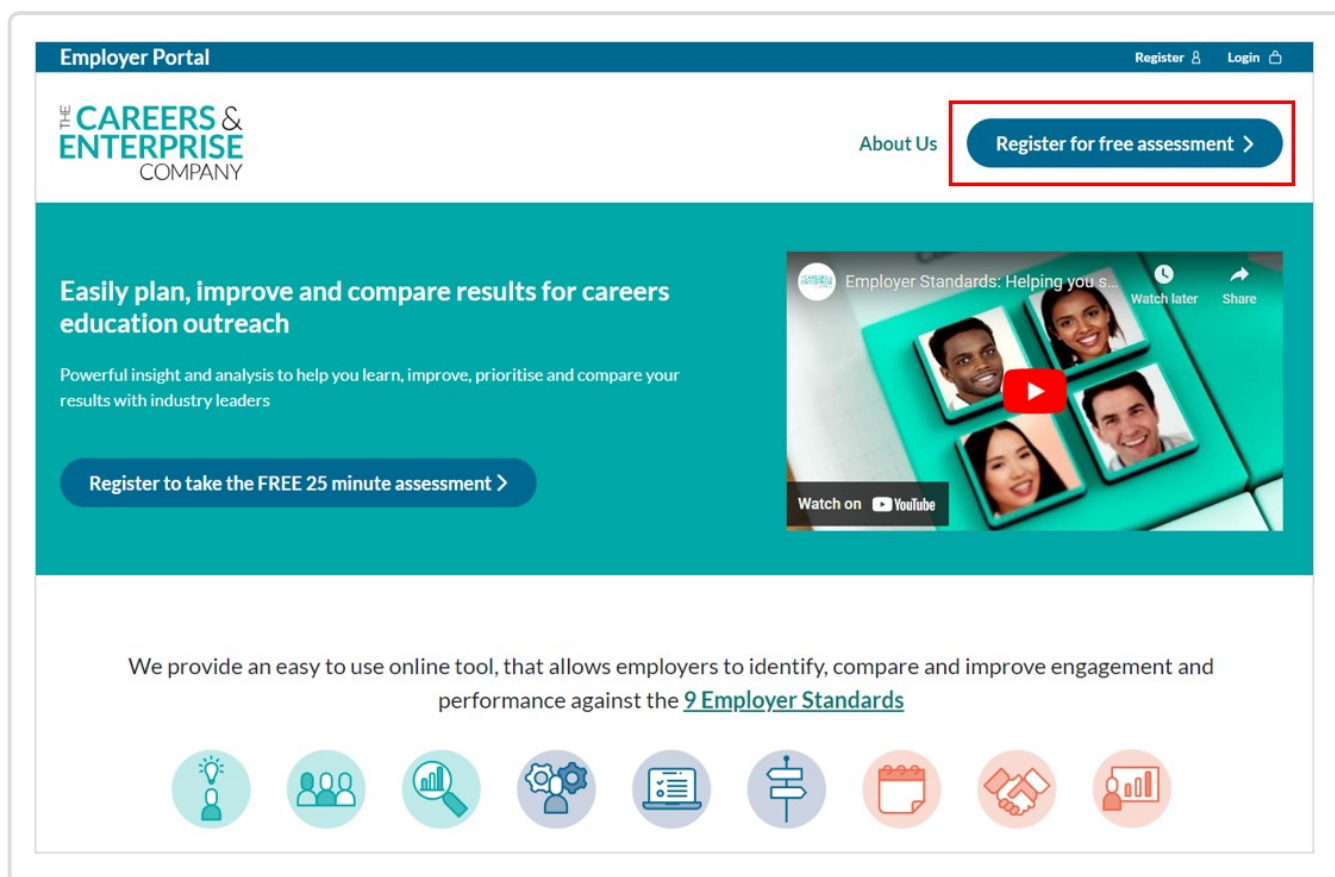


How to register on Employer Portal

Employer Portal enables organisations to benchmark themselves against other organisations in their region and sector to help discover ways to work more effectively with education providers.

Register for Employer Portal to be able to complete self-assessments:

1. Go to the Employer Portal website - [CEC Employer Portal \(skillslogic.com\)](https://skillslogic.com)
2. Click the blue 'Register for free assessment box at the top of the screen:



Once you've completed the FREE online self-assessment you'll be able to:

- Review results in your secure account and compare against national aggregated data
- Compare against others (nationally, regionally, sectorally)
- Access resources to improve your scores (evidence packs, take action documents, video case studies and templates)

3. Fill in the registration form starting with your email address, first name, last name, job role and job title.

4. In the Employer Search section, type the name of your organisation into the box, or alternatively enter the Company Registration Number, press Enter on your keyboard or click the green 'Find' button.

5. Find your organisation from the dropdown and click the green 'select' button.

If your organisation isn't listed on Companies House, please read this article for further guidance > [How to register on Employer Portal if your organisation isn't listed on Companies House.](#)

6. Once you have completed all sections of the registration form, read the Privacy Notice and accepted the Terms and Conditions, click the green 'Complete Registration' button at the bottom of the screen.

7. Once you have entered your details and completed your registration, you will receive a link to log in to Employer Portal using your email address and password.

If you experience any difficulties logging in to Employer Portal, please [contact our Help Desk](#).